



READSOFT®
DOCUMENTS
FOR EDI

**Secure emailing of
business documents is
easy and inexpensive**

Why waste handling costs, postage and time?

If your organization is like most, the vast majority of business documents coming in or going out of your office are printed on paper. There are a number of reasons why this is less than ideal.

No matter how you look at it, digital documents are superior

Digital documents are interchanged instantly. Digital information is quickly and automatically entered into the application where it belongs, providing immediate overview, control and accessibility throughout your organization.

Our Document EDI solution automatically interchanges business documents such as invoices, orders, and consignment notes, as secure email. You and your business partners will save time, labor, and expenses, all while being environmentally friendly.

Great savings at both ends

When sending, Document EDI means:

- Less paper and envelopes, saving expenses and handling
- Less printing, saving time and toner
- Less postage, saving expenses

When receiving, emailed documents mean:

- Less waiting for the mail to arrive, saving time
- Less mailroom work



The document image attachment is ready for any on-screen activities and perfect for electronic archiving.

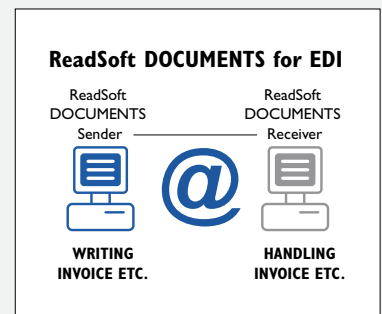
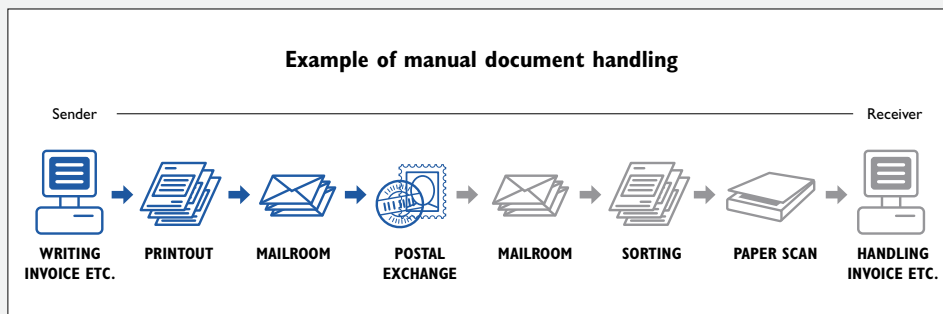
EDI benefits without the complications or the cost

ReadSoft DOCUMENTS for EDI is much easier to set up and the investment is much lower than for a standard EDI solution. Consequently, all your customers and suppliers with an email address can take part in the exchange of electronic documents. You don't have to sign agreements or meet complex requirements. You don't have to change a single routine. You can interchange all your documents, and you can expand the Document EDI interchange

from a single initial business partner to a powerful complete solution without any significant cost.

Start by profiting from one-way traffic – sending or receiving

The Document EDI business solution consists of two parts, one for sending and one for receiving. The sending part, separately available as EZ-OUT, can be used independently. Thus, if only one party in a business relationship uses another ReadSoft business solution, you could still both start profiting from emailed documents today.



Benefit from the world's leading supplier of software for Document Automation

EZ-OUT by ReadSoft, now an integral part of ReadSoft DOCUMENTS for EDI, has been providing customers with an easy-to-implement document sending solution for a number of years.

ReadSoft: Among the first to deliver reliable automatic data capture

In 1991, ReadSoft presented the market with a viable solution for automated form handling. Over the years we have come across every kind of form imaginable and gained a profound understanding of the incredibly varied requirements for efficiency in the complete process.

Today, some 4500 customers later, ReadSoft is a major player in the world with installations in many countries all over the globe.

ReadSoft: Electronic document interchange for every office

When ReadSoft created a secure email sender, as simple to use as an office printer, routine work was greatly simplified in offices where many documents, such as invoices, are sent to a number of recipients every day. EZ-OUT, now a part of ReadSoft DOCUMENTS for EDI, automatically detected the type of document and the addressee. Emailing heaps of documents had suddenly become as easy as printing paper copies.

Receiving documents became even more simplified. Incoming emailed documents were simply routed directly to the appropriate ReadSoft business solution and entered into the normal process. For example,

if you use ReadSoft DOCUMENTS for Invoices and receive a number of invoices each day, you can clearly see the benefits of bypassing the mailroom and the internal mail.



ReadSoft – Innovator and expert

- 1991 - Automatic data capture from forms, including handwriting
- 1994 - Fast verify, batch handling, multiple languages
- 1997 - Self-tutoring technology for invoices, with auto-learning and recognition
- 2000 - Ability to handle color in documents
- 2000 - Unified process for all media, including email, paper, fax and web
- 2001 - First company certified by SAP® for its INVOICES integration to SAP® R/3®
- 2002 - Image-based Electronic Data Interchange (EDI) for invoices via email
- 2003 - Mobile data capture through a digital pen
- 2004 - Introduction of the ReadSoft DOCUMENTS software platform
- 2005 - First certified integration to Oracle® E-Business Suite
- 2006 - Automated invoice sorting
- 2007 - Automated document classification, separation, sorting and indexing

ReadSoft DOCUMENTS for EDI:

A complete document interchange solution, able to handle any document volume

ReadSoft DOCUMENTS for EDI is designed to provide a digital bridge between your business partners and your ReadSoft DOCUMENTS business solutions.

On sending, a predefined set of criteria are used to automatically detect and send documents to the correct recipient by means of secure email.

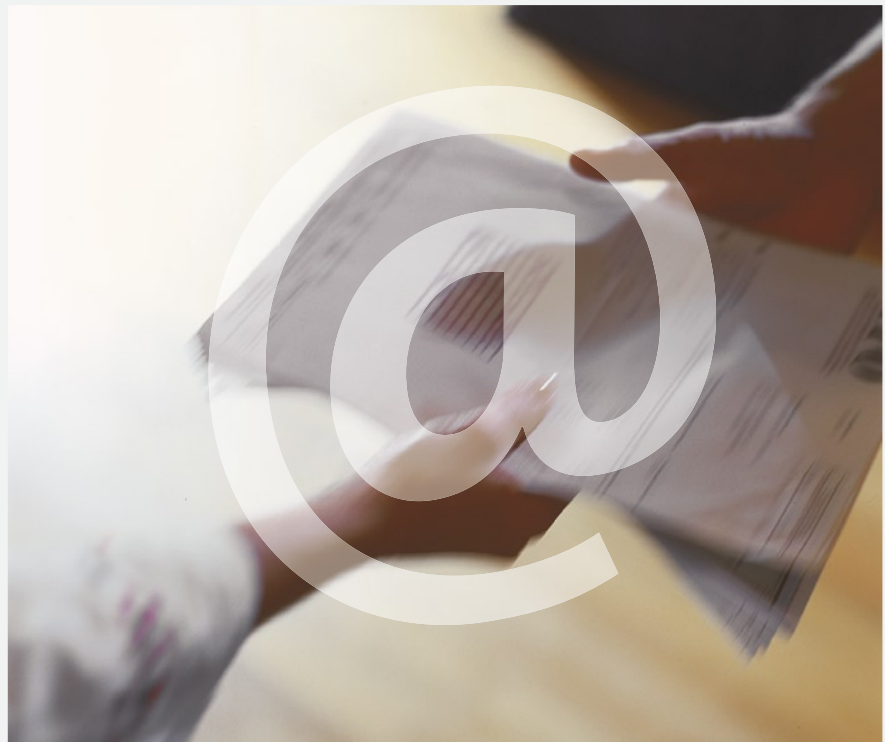
On receiving, email is automatically validated, decrypted and routed to the appropriate application. A receipt is automatically returned as proof of delivery.

Note that incoming email can also be opened and read in a normal email application. And being an image of the document sent to the printer, it is designed to be read by human eyes

If you so choose, you can run Document EDI without security and encryption.

Modular and completely flexible

As your business evolves or your requirements change, you can add recipients and input capacity to suit your new circumstances. There are no upper or lower limits to the number of documents you can interchange.



Install and forget

ReadSoft DOCUMENTS for EDI works in the background and is completely transparent: No more manual handling of paper mail. No more checking for whom a cer-

tain document is intended or keeping track of individual email addresses. No more sorting of incoming mail to make sure it is delivered to the appropriate ReadSoft DOCUMENTS business solution.

Automation Area Capabilities

INTERCHANGE

What they are for?

- Secure email sender
 - Encryption*
 - Digital signatures*
- Secure email receiver
 - Decryption*
 - Digital signature handling*
- Automatic receipts



Interchanging documents with your customers and suppliers



As secure and efficient as EDI, but simpler than email

ReadSoft's Document EDI is easily the most simple, efficient, cost effective, and secure way to receive or send any kind of document. It eliminates paper, envelopes, postage, faxes and other time-consuming and costly means of communication – while generating huge savings.

Transparent automatic email sender, protecting your documents with digital signatures

ReadSoft's Document EDI solution features a sender part, EZ-OUT, which can be used as a stand-alone product. This way, it is really easy and cost efficient for your business partners to benefit from the advantages of Document EDI.

EZ-OUT works like an intelligent printer and automatically checks each document you print for keywords indicating whether it should be emailed and who the recipient is. When that is the case, the document is digitally signed and encrypted, and the message is sent. All other documents are printed as usual. Thus our Document EDI business solution will send any pertinent document, and only those, regardless of what software created them.

By using digital certificates, Document EDI supports the EU directive for elec-

tronic invoicing and the legal requirements of most European countries:

- Authenticity of each document's origin is guaranteed.
- Integrity of each document's content is guaranteed.

Furthermore, privacy of the protected information is ensured by encryption based on proven standards.

Transparent automatic email receiver, checking integrity and providing receipts

The digital signature is validated on arrival. If successful, the authenticity and integrity of the email are guaranteed. Decryption is handled automatically and transparently when the digital signature is confirmed. When the secure email is processed, a receipt is automatically dispatched to the sender. The document is of course passed on to your relevant ReadSoft DOCUMENTS business solution.

Substantial business benefits

- Interchange through secure email
 - Automatic sender
 - Automatic receiver
 - Automatic receipts
- No printing
- No envelopes
- No stamps
- No mailroom work
- Improved security
- Improved control
- No complex agreements, requirements or protocols
- Very short payback time

READSOFT®
DOCUMENTS
FOR EDI



ReadSoft DOCUMENTS for EDI is designed for quick installation and dependable operation

A Document EDI business solution should be just that – a solution well adapted to your business needs and requirements, with everything included to get you up and running, and saving, as soon as possible.

ReadSoft DOCUMENTS for EDI is designed with that purpose in mind. It is so simple to install and so straightforward to use that you will probably never require any support. Should the need arise, however, you can rest assured that appropriate assistance will be prompt and to the point.

If you are unfamiliar with ReadSoft, we would like to introduce you to our Professional Services, in case you decide on one of our more complex solutions in the future.

ReadSoft Professional Services – where people meet software

At the heart of ReadSoft Professional Services, you'll find a global team of professionals committed to working with you throughout the design, implementation, and maintenance of your ReadSoft DOCUMENTS business solution. We offer a choice of high-quality services to take you smoothly through every phase of the evolution of your solution. We listen to you, understand your business needs, and then deliver and maintain a productive solution based on your requirements.

ReadSoft Training – delivering knowledge, developing competence

Well-prepared personnel are critical to the effective operation of your business. ReadSoft Professional Services provides a systematic training program to get your personnel functioning efficiently. Training courses take place wherever you prefer – in our well-equipped classrooms at convenient locations around the globe, or at your own site. We offer a wide range of courses, from core product training to expert-level instruction for solution management and administration. Our experienced instructors teach you to use our products to your best advantage, combining hands-on, focused teaching methods with high-quality, globally consistent training materials.



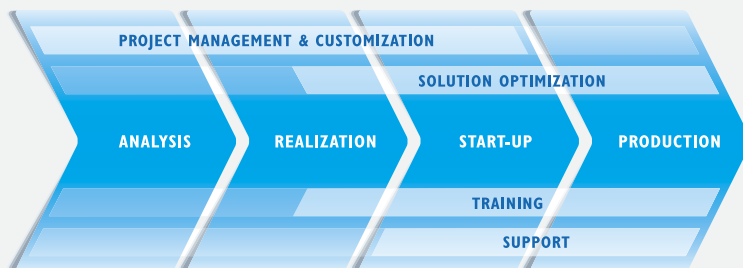
ReadSoft Project Management & Customization – dedicated to meeting your unique requirements

Our software's extensive built-in functionality is more than sufficient to meet the primary needs of our customers. For more specialized solutions, you can take advantage of our project management and customization services. Our skilled project managers and software developers will deliver your solution using industry-standard, quality assured project processes. You get results that are on budget, on time, and according to your specifications.

ReadSoft Support – your assurance for continuous productivity

We understand that your ReadSoft DOCUMENTS business solution is vital to your business, so we focus on providing comprehensive support service, staffed with dedicated personnel whose goal is to help keep you up and running. We offer a number of different levels of support, from our basic support to more individualized services that give you greater availability and faster lead times.

ReadSoft Document Automation Services Platform



Our services take you smoothly through every phase – from analysis to full-capacity production, and beyond.



ReadSoft DOCUMENTS for EDI significantly improves your bottom line

The best way to prove the business benefits we offer is to show you what our customers say.

ReadSoft Document EDI speeds up invoice handling at Swedish housing company

Familjebostäder is the third largest housing company in Sweden, providing homes for some 42,000 people, mostly around the Stockholm area. The company has always been a pioneer when it comes to using new technology and smart IT solutions. ReadSoft's Document EDI software definitely falls within this category.

"Anyone who has experienced the shift from manual to electronic invoice handling knows what a relief good IT can be" says Claes Norrman, controller at Familjebostäder. "We process 90% of our invoices with ReadSoft's software and we are very pleased with the solution. The software is even able to handle our more complicated invoices."



An IT revolution in the background

Most of the invoices still arrive on old-fashioned paper, which ReadSoft software converts to understandable data. But in the background, an IT revolution is taking place. Familjebostäder now offers their suppliers a way to skip the paper invoices and send their documents electronically using ReadSoft's EZ-OUT software. This means that the suppliers can send invoices at a fraction of the cost they previously spent on printing, envelopes, postage etc. The concept is called ReadSoft Document EDI (EDI = Electronic Data Interchange).

Simpler than regular EDI – but just as efficient

"As have many other companies, we have found out that it is hard to launch large-scale EDI systems on a wide front, so instead we wanted to find a simple way to get suppliers to send us their invoices electronically. EZ-OUT was the perfect answer. Today, we don't have to open and scan the some 5000 invoices being sent by our suppliers using EZ-OUT. Our goal is to increase this number further in order to increase savings both for us and our suppliers," says Claes Norrman.

More benefits

But there are even more benefits apart from the decreased paper flow. Familjebostäder now receives pure data into their ReadSoft solution, which increases the interpretation rate substantially compared to scanned paper. Furthermore, the sender gets a receipt that his invoice has really reached its recipient, something that does not happen if you use regular mail.

Claes Norrman is very pleased as he summarizes: *"ReadSoft Document EDI is a simple and efficient way of implementing a truly electronic invoice flow between companies. For us it is a better solution than regular EDI, which is often hard to implement. Indeed, for us it is a perfect solution."*

Increase your business efficiency with tools from the leading provider of Document Automation.

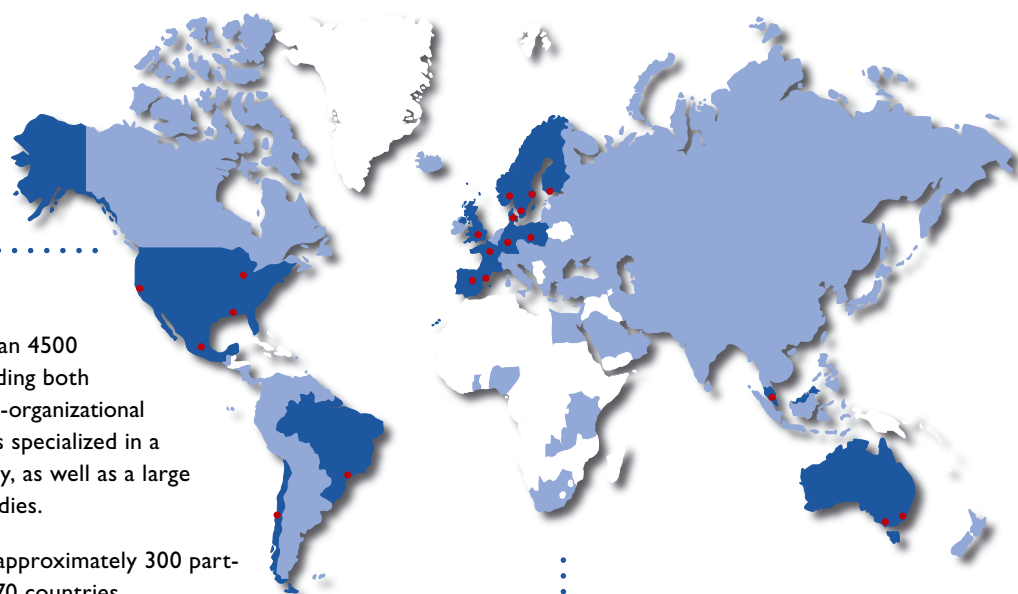
The benefits are substantial and immediate.

ReadSoft—always at the forefront of innovation

We take pride in being the innovators of our business. Our Research & Development team is a major part of our company and we spend a substantial part of our revenue on inventing and improving new technology, according to our customers' needs.

International but close to you

With offices in 16 countries and partners in an additional 70, ReadSoft can truly be said to be a global business leader. Our aim is to be as close to our customers as possible, no matter where they are in the world.



ReadSoft in a nutshell

- Market leader with more than 4500 customers worldwide, including both global enterprises with cross-organizational systems and local companies specialized in a particular market or industry, as well as a large number of governmental bodies.
- Offices in 16 countries and approximately 300 partners providing expertise in 70 countries.
- Listed on the Stockholm Stock Exchange since June 1999.
- Fifteen percent of revenue is invested in Research & Development every year. Close collaboration with various research institutes.
- Close partnerships with prestigious global partners like Intenia, IFS, IXOS, Siemens Business Services, SPSS. Cooperation with consulting firms such as Cap Gemini Ernst & Young, CSC, Atos Origin, KPMG, IBM Business Consulting Services and WM-Data.
- Delivers software in several languages.
- Voted "Best of AIIM" 6 times at the world's largest document management convention, AIIM, in the United States.

READSOFT®

Document Automation Powering Your Business Efficiency.

WWW.READSOFT.COM