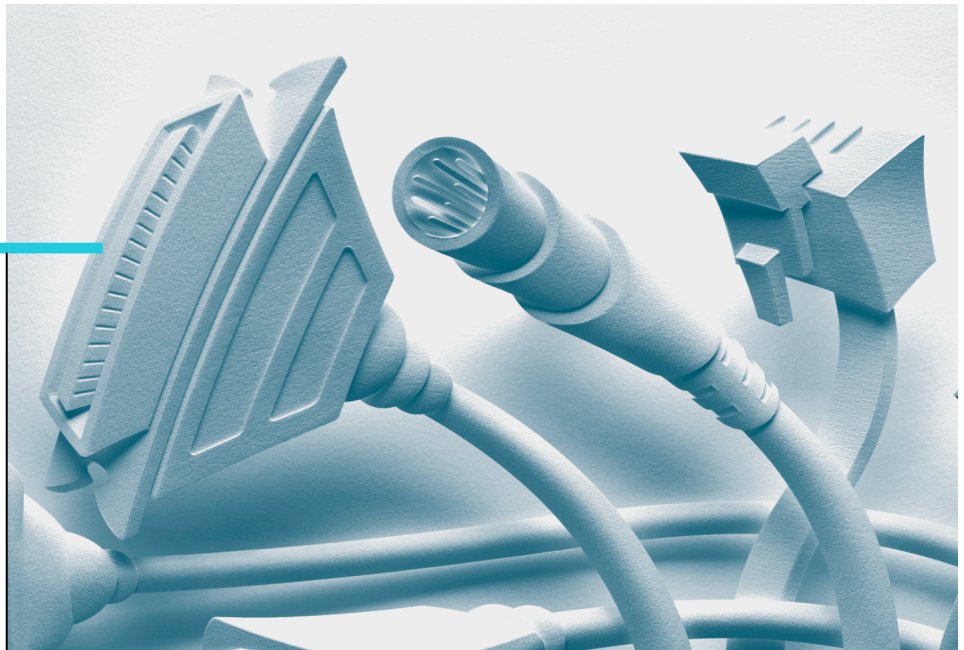


eFlow™ Capture

Document Scanning
Solutions



WHAT IS POSSIBLE

What if your document capture system operated as an extension of your data processing and document management systems? When scanned documents are ready to be archived, a single data value from the document-image can be cross referenced with your data processing system to look up additional data indexes and archive the document automatically. This allows for total synchronization of records in your data processing system and your document management archive.

As a bridge between your scan software and document management system, eFlow Capture eliminates document indexing accuracy issues commonly associated with bulk release and pickup by the document management archive. By integrating these systems at the toolkit level, images are individually handled from scanning through archiving, with check and balance controls to eliminate possible document loss or labor intensive verification procedures.

HOW IT WORKS

eFlow Capture is setup by NMS Imaging to capture and track every image scanned with your capture software. It handles images individually while maintaining the relationship each image has to other images in a batch or in a multiple-page document. The solution can be setup so that as images

eFlow™ Capture

FEATURES:

Automatic data matching from one or more host systems to reduce manual document indexing

Document import integrity with check and balance between scanning software to document management archive

One-step QC/Index/Release Operations

Optional check item indexing with MICR, CAR, LAR, Date and Amount extraction

Optional forms recognition, index extraction and verification to document repository

Intuitive web interface offers little or no operator training

Automatic resume after any kind of environmental failure such as scanner jam, power outage or cable disconnect.

Administrative reporting on workload balancing, bottle necks, and user productivity

Works with Kodak Capture Software and Perfect Page.

are collected from the capture software, a variety of automated functions can occur. These functions automate the indexing and storage functions to get the document images securely into an archive. If at any point in the process (from scanner to archive) the system is interrupted, eFlow capture will never lose the image. It has complete audit ability to identify where an image is in the process, at all times.

Match and Index - The most common feature users deploy for eFlow Capture is called match and index. This process presents one image at a time to one or more operators. The operator picks a unique variable from the image and enters it into an index field. eFlow Capture looks up the value in your data processing system(s) and adds the rest of the index values to the document for storing. When the operator clicks a submit button they go on to the next document. If anything appears suspect, or no match is found, the operator clicks a review button and proceeds to the next image. A key operator can review suspect documents to make changes and keep standard operators working at peak efficiency.

WITH EFLOW CAPTURE

All access to scanned documents is secured and recorded to *achieve compliance*.

Users operate in a simple browser page with two options thereby creating *simple work and little training*.

Scanned documents are queued up to one or more users giving *scalability and workload balancing*.

12041 Bournefield Way
Silver Spring, Maryland 20904
301-622-4300 • www.nmsimaging.com

